



HASTINGS CITY ART GALLERY EXHIBITION PROPOSALS 2018 – FOYER AND ALCOVE

Thank you for your interest in exhibiting at Hastings City Art Gallery. The Gallery is calling for individual and collaborative exhibition proposals to be included in our 2018 Foyer and Alcove exhibition programme.

Our aim is to select work that adds to the Gallery's vision of exhibiting work that engages, enriches and inspires, connecting with our people, place and identity.

The Foyer and Alcove spaces aims to complete a balance across the whole gallery programme. As a space to experiment, the Foyer and Alcove are for emergent as well as established artists. Exhibition slots are for up to seven weeks depending on the project and submissions may relate to both the Foyer and Alcove or be a submission for either of these spaces on its own.

Submissions are considered and selected by the gallery's Programme Committee. This committee is consists of representatives from the Hawkes Bay arts community.

Successful 2018 exhibitors will be notified in July 2017. All exhibitors will work with the gallery's Director who provides curatorial support for the Foyer and Alcove space.

If you are interested in exhibiting in the Foyer and or the Alcove space, please read the following information and submit your proposal by email to our Exhibition Coordinator, Tricia Johnson before **1 June 2017**.

Please note that the Holt and Main Galleries are proactively programmed by the Director, outside of this proposal process. Also note that we are currently programmed until the end of 2017.

For further information please contact:

Tricia Johnson

Arts Liaison and Exhibition Coordinator

Hastings City Art Gallery

Phone 06 871 5095

Email triciaj@hdc.govt.nz

201 Eastbourne Street East, Hastings 4122

WHAT TO INCLUDE IN YOUR PROPOSAL

- Name
- Address
- Telephone number
- E-mail address
- Summary of the description of the project or exhibition not exceeding 150 words
- Preferred dates for the project
- Preferred Gallery space for the project - Foyer Gallery and/or Alcove Space
- A clear description of the project. You should briefly outline the concept, the background to the project, its objectives and its expected outcomes.
- A budget itemising your costs and projected sources of income.
- A concise CV and brief bio of the key people involved in the project and their roles and prior experience in art or design.
- Visual support material. This can take the form of emailed jpg files, design brochures, photographs, image's on CD, DVD and published catalogues. Please label these clearly with the project name. Do not send original material.
- You can email the proposal with clearly labelled files and jpegs to the Exhibition Coordinator. Please keep jpg images less than 1 megabyte in size.
- If you post the proposal we need to be able to photocopy the application. Therefore please print on plain white A4 paper and attach any extra pages with paper clips. Please do not bind or staple the application.

Proposals are due by 5pm, 1 June 2017.

E-mail to: triciaj@hdc.govt.nz

Or Post to: Tricia Johnson
Arts Liaison and Exhibition Coordinator
Hastings Art Gallery
201 Eastbourne St East
Hastings 4122

FAQ's

WHAT ARE THE FOYER AND ALCOVE SPACES?

Before submitting your proposal please familiarise yourself with the Gallery Plans on our website. <http://hastingscityartgallery.co.nz/exhibit/>. Please note that the Alcove space is described as walls 6, 7, 8 on the floor plan and can be used as a video space or separate gallery space. Wall 9 is not available for hanging work as it is a dedicated interactive space.

WHAT HAPPENS NEXT?

- Once you have sent in your application you will receive email confirmation that the gallery has your proposal.
- The gallery Director and Programme Committee review the proposals. Final decisions are made both on the quality of the submission, and on the overall balance of the curated programme in other Gallery spaces.
- Once decisions have been made, individuals are notified by the gallery Director in July 2016

HOW IS A DECISION MADE?

- Consideration is given to the following criteria:
 - the suitability of the exhibition for HCAG, contributing towards its strategic vision.

- The extent of clear planning and preparation as evidenced in the proposal. This may include: the level of detail in relation to budget and feasibility; evidence of commitment from other parties and support by other agencies and evidence that the planned activity is well organised.
- The proposal demonstrates significance in the chosen area of practice.
- Hastings City Art Gallery considers all proposals that are submitted for review. Due to the number of proposals and availability in the programme we are not always able to accommodate projects or exhibitions, despite their high quality.
- The gallery Director has the final say on the gallery programme. The gallery Director is not obliged to submit a proposal for external refereeing if it is felt that a proposal is not appropriate.
- It is our policy to avoid exhibitions or events that demonstrate a perceived conflict of interest for the Hastings District Council.

WHAT DOES HASTINGS CITY ART GALLERY PROVIDE?

Depending on the type and scope of exhibition the Gallery will provide the following

- Marketing and publicity support as deemed appropriate by the Gallery.
- Professional staff to install and de-install exhibition.
- Coordination of public programmes if appropriate
- Insurance while artworks are on our premises